



NEW JERSEY DEPARTMENT
OF CHILDREN AND FAMILIES

New Jersey Department of Children and Families Policy Manual

Manual:	NJAC	NJ Administrative Code Excerpts	Effective Date:
Title	10	Human Services	
Chapter	133H	General Placement Provisions	2/23/2005
Subchapter:	5	Tuition Program	
Section	12	Award adjustments, refunds and collections (N.J.A.C. 10:133H-5.12)	

§10:133H-5.12 Award adjustments, refunds and collections

(a) If a refund is due a student under the institution's refund policy and the student received a grant from the Tuition Program, the institution shall multiply the institutional refund by the following fraction to determine the amount to be refunded to the Department: amount of Tuition Program award for the payment period divided by the total amount of financial aid (minus Federal Work-Study earnings and loans) awarded for the period.

(b) "Payment period" as used in (a) above means the time between the first day of classes for an academic term and the end of that term according to the institutional calendar.

(c) The formula in (a) above shall be applied if a student reduces his or her academic course load to less than full-time prior to the end of the institutional refund period. However, if the student reduces his or her academic course load to less than full-time after the end of the institutional refund period, a refund to the Tuition Program is not required.

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